

## CHANGES TO THE LEADER'S SCHEME OF DELEGATION (LDS/039)

Function	Proposed amendment	Reason for amendment
<p>Leader's Scheme of Delegation (General) – Pages 158, 166, 179, 181, 182, 185, and 189</p> <p>(The Leader)</p>	<p>Amend the wording before each section of the Leader's Delegation Scheme to read as follows:</p> <p><del>“Any changes made by the Leader to his/her Scheme of Delegation will take place immediately and will be reported to the next ordinary meeting of the Full Council</del> <b>in the next Members' Information Bulletin.”</b></p>	<p>Currently changes to the Leader's Scheme of Delegation are both published in the Members' Information Bulletin and reported to the General Purposes Committee and Full Council.</p> <p>The amendment to the procedure will avoid duplication.</p> <p><b>Additional wording shown in bold.</b></p> <p>Deleted wording shown as crossed through.</p>
<p>Environmental Matters Delegated to Cabinet Members and Officers – Page 158</p> <p>(James Keating)</p>	<p>Add the following delegation after (A1):</p> <p><u>“The following function is delegated to the Head of Planning and Environmental Services</u>            Appoint and authorise third party consultants, contractors and other competent persons to deal with Planning and Environmental Services matters, as necessary, to cope with specific service demands. Activities may include inspections, visits and the collection of evidence.”</p>	<p>New delegation.</p>



Function	Proposed amendment	Reason for amendment
<p>Housing Matters Delegated to Cabinet Members and Officers – Page 175</p> <p>(Karen Dodds)</p>	<p>Delete the following functions:</p> <p>“(B57) <u>The following function is delegated to the Head of Crawley Homes</u> Addition of further profiles to the list of PVCu replacement windows acceptable to the Council as they become available and following suitable investigation and testing”</p> <p>(B58) <u>The following function is delegated to the Head of Crawley Homes</u> Agreeing, in writing, the repairs to be carried out to void properties with prospective tenants and fixing the timescale for those repairs”</p>	<p>These functions are dealt with under current Delegation B55.</p>
<p>General Matters Delegated to Cabinet Members and Officers – Page 192</p> <p>(Karen Dodds)</p>	<p>Amend functions G20 and G21 to read as follows:</p> <p>“(G20) <u>The following function is delegated to the appropriate Head of Service having consulted the appropriate Cabinet Member</u> Local settlements, where appropriate, of up to <del>£500</del> <b>£2,500</b> in the case of complaints to the Ombudsman or under the Council’s own complaints procedure”</p> <p>“(G21) <u>The following function is delegated to the Leader (except where the complaint relates to the Leader’s Portfolio, in which case the following function will be delegated to the Cabinet Member for Customer and Corporate Services)</u> Local settlements, where appropriate, of over <del>£500</del> <b>£2,500</b> (but not in excess of <del>£2,000</del> <b>£3,500</b>) in the case of complaints to the Ombudsman or under the Council’s own complaints procedure”</p>	<p>To keep in line with the Ombudsman’s recommended settlement figure (which usually starts at £500). The increased figure also takes account of the Council’s insurance liability contribution (£2,500) where the Council is liable.</p> <p><b>Additional wording shown in bold.</b></p> <p>Deleted wording shown as crossed through.</p>